
MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 20 July 2018 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Mr Z Hamid

Present: Mr J W Berresford, Mrs P Anderson, Cllr A R Favell, Cllr C Furness, Cllr Mrs G Heath, Cllr B Lewis, Cllr A McCloy, Cllr C McLaren, Cllr J Perkins, Cllr R Walker, Cllr F J Walton and Cllr B Woods

Mr P Ancell and Cllr D Chapman attended to observe and speak but not vote.

Apologies for absence: None.

34/18 CHAIRS ANNOUNCEMENTS

Mr Zahid Hamid introduced himself as the new Chair of the Audit, Resources and Performance Committee and then welcomed Cllr Barry Lewis and Cllr Rob Walker to their first Audit, Resources and Performance Committee meeting.

The Chair thanked the previous Chair and Vice Chair of the Audit, Resources and Performance Committee, Cllr Andrew McCloy and Cllr John Walton, for all their hard work.

Holly Waterman, Senior Strategy Officer – Research, was invited by the Chair to introduce the Authority's 2018-19 Performance and Business Plan which had recently been published and copies had been given to Members. The published Plan had been given a much more engaging and visually appealing presentation this year. Members were asked to let Holly know if they had any comments to make on how to improve the published Plan for next years version.

35/18 MINUTES OF PREVIOUS MEETING OF 18/05/2018

The minutes of the last meeting of the Audit, Resources and Performance Committee held on 18 May 2018 were approved as a correct record.

36/18 URGENT BUSINESS

There were no items of urgent business to consider.

37/18 PUBLIC PARTICIPATION

There was no public participation.

38/18 MEMBERS DECLARATIONS OF INTEREST

There were no Member declarations of interest.

39/18 INTERNAL AUDIT 2018/19 ANNUAL PLAN (A1362/7/DH)

The Director of Corporate Strategy and Development introduced Ian Morton of Veritau, Internal Auditors, who was present to introduce the Internal Audit Plan and answer any questions.

It was noted that the Plan was for 40 days instead of the usual 35 days. This was due to 2 days being carried forward from last year plus 3 extra days, which would be free of charge to enable a Culture Audit to be conducted. The Culture Audit was a development area, which had been supported by the Senior Leadership Team.

It was also noted that although a review of the policies and procedures relating to Volunteers was included in the Plan this would not be a full review of Volunteers and how they are used.

The recommendation to approve the Internal Audit Plan for 2018/19 was moved, seconded, voted on and carried.

RESOLVED:

That the 2018/19 Internal Audit Plan be approved.

40/18 EXTERNAL AUDIT 2017/18 ANNUAL REPORT

The Director of Corporate Strategy and Development introduced John Cornett and Katie Scott from KPMG, External Auditors, who were present to introduce the External Audit 2017/18 Annual Report and answer any questions.

John Cornett drew Members' attention to the key issues of the summary of the report and thanked Officers for their assistance.

The recommendation to note the report and letter of management representation was moved, seconded, voted on and carried.

The Chair thanked John Cornett and Katie Scott for their work over the past 6 years.

RESOLVED:

- 1. To note the External Auditor's report at Annex A of the report.**
- 2. To note the letter of management representation at Annex B of the report to be signed by the Chair of Audit Resources and Performance Committee and the Chief Finance Officer.**

41/18 STATEMENT OF ACCOUNTS 2017-18 (A.137/21/PN)

The Chief Finance Officer introduced the report which sought approval for the audited Statement of Accounts for 2017-18. An amendment to the report was noted on page 99 where the 2016-17 end figure should read £3,067,908 not £3,067,907 as printed. It was

noted that the un-audited accounts had been shown on the Authority's website since May but would be replaced with the audited accounts when they had been signed off by the Auditors.

In response to Members' queries it was noted that:

- a business case for the Hulme End cycle hire proposal was not necessary as it was just a change of venue due to the closure of Waterhouses cycle hire
- a charge for impairment was shown in the Capital Adjustment Account due to a District Valuer valuation of Castleton Visitor Centre.

The Chief Finance Officer agreed to send fuller details to Members in response to their queries regarding final adjustment of the accounts since the Outturn and income and expenditure for Visitor Centres and Communications and Design services.

The recommendation to approve the audited Statement of Accounts and to note the amendments to the draft accounts was moved, seconded, voted on and carried.

RESOLVED:

To approve the audited Statement of Accounts for 2017-18 as shown in Appendix 1 of the report and to note the amendments made to the draft accounts itemised in Appendix 2 of the report.

42/18 2017/18 ANNUAL GOVERNANCE STATEMENT (JS)

The Monitoring Officer introduced the report which asked the Committee to review and approve the audited Annual Governance Statement for 2017/18. It was noted that the un-audited version of the Statement had been on the Authority's website since May and would be replaced with the audited version when it was agreed.

The recommendation to approve the audited Annual Governance Statement was moved, seconded, voted on and carried.

RESOLVED:

To approve the audited Annual Governance Statement for 2017/18 for signoff by the Chief Executive Officer and the Chair of Audit, Resources & Performance Committee.

43/18 2018-19 PERFORMANCE AND BUSINESS PLAN

The Chair of the Planning Committee, Mr Paul Ancell, stated that the published Performance and Business Plan was a very well presented document and requested that Officers be thanked and congratulated on a very professional job.

The meeting ended at 10.45 am